

Custodial, Labor and Trades Branch
Labor and Trades Supervision Group
Water Series

E.P.W.U. CONSTRUCTION SUPERVISOR I - WATER

02/86

CHARACTERISTICS OF THE CLASS:

Under general supervision, supervises and works with a crew engaged in heavy construction, maintenance and repair of water lines and services; and performs related work as required.

EXAMPLES OF DUTIES:

Supervises the laying of water lines and connections from existing lines or replacing damaged or no longer adequate lines; supervises system repairs and maintenance such as tapping for service connections, and plugging of lines, repairing main breaks and repairing and maintaining valves; plans and schedules crew assignments according to availability of resources and instructions; estimates equipment and material requirements; supervises the cutting and machining of pipes; assures that wet connections (tapping) are properly made; supervises the installation and maintenance of fire hydrants; coordinate work with other utility service agencies; assures that work progresses to satisfactory completion; consults supervisor on problems encountered or requests for additional support.

Maintains work records and prepares work activity reports; plans, assigns, supervises and evaluates the work of assigned personnel; trains and develops subordinate personnel; enforces personnel rules and regulations, standards of conduct and work attendance; enforces safe work practices.

MINIMUM QUALIFICATIONS:

Training and Experience: Graduation from high school or G.E.D. and four years experience in water line construction, maintenance and repair work, including two years as a Labor Lead Worker II - Water; or an equivalent combination of training and experience.

Knowledge, Abilities and Skills: Considerable knowledge of the materials, methods and techniques used in the construction, maintenance and repair of water lines; good knowledge of the E.P.W.U. water system; good knowledge of the operating characteristics of a variety of light and heavy construction equipment; good knowledge of occupational hazards and safety requirements.

Ability to plan, schedule, assign, coordinate, supervise and evaluate the work of assigned personnel; ability to enforce personnel rules and regulations, standards of conduct and work attendance; ability to train subordinate personnel; ability to enforce safe working practices and procedures; ability to make sound decisions; ability to establish and maintain effective working relationships with fellow employees and the general public; ability to keep records and prepare reports.

Skill in the use and care of tools and equipment used on the construction, maintenance and repair of water lines; skill in the operation of a motor vehicle.

Physical Requirements: Subject to call during off working hours; lift and carry heavy objects (50-100 pounds); exposure to all kinds of weather; operation of a motor vehicle through city traffic.

Licenses and Certificates: Texas Class "C" Driver's License; Texas "D" Water Certificate of Competency must be obtained after appointment in compliance with Article 4477-1, Section 11(a) of the Vernon's Texas Civil Statutes.

Director of Personnel

Department Head